

Minutes of the Board Meeting
for the Artesia Cemetery District

October 26th, 2017

The meeting was called to order at 10am. Those attending were: Board Chairman – Richard Redmayne, Trustee – Michele Diaz, Trustee – Toni Ware, District Manager - Joyce Yeutter, and Asst. District Manager – Robert Yeutter, and Field Deputy to Supervisor Hahn – Lynda Johnson.

The minutes of the August 25th meeting were approved as written.

It was discussed that a new auditor be found by contacting local cemetery districts and seeing which auditor they use.

Tree trimming was discussed and a request for tree maintenance plan was made.

More information was requested on creating a budget book by the Assistant District Manager. Trustees asked to be provided quarterly statements like before. Dick asked for a meeting with our Morgan Stanley representative.

Trustees asked for job descriptions and salaries for all part and full-time employees.

It was discussed that our current database programmer is retiring at the end of the year and a new program is being ordered.

Chairman Redmayne volunteered to assist the grounds-men to set corners and to layout plots for the newest 100-acres of land.

There being no further business, the meeting was adjourned at 11:15am.

Respectfully Submitted,

Robert J. Yeutter
Asst. District Manager