

Minutes of the Board Meeting  
for the Artesia Cemetery District

December 19<sup>th</sup>, 2017

The meeting was called to order at 11am. Those attending were: Board Chairman – Richard Redmayne, Trustee – Michele Diaz, Trustee – Toni Ware, District Manager – Joyce Yeutter, Asst. District Manager – Robert Yeutter, and Superintendent – Robert Kirby.

The minutes of the October 26<sup>th</sup>, 2017 meeting were approved as written.

A discussion about increasing the cemetery's boundary was had. Trustees asked to check in on potential fees and due dates.

Trustees instructed Asst. District Manager Yeutter to receive two more bids for the Master Plan. Also, to receive some bids on Grounds Maintenance, and to research items to help with sand spots and dry grass areas.

Trustees asked for a secondary construction company to be found regarding our niche project.

Trustees also requested that starting salaries be added to the new employee handbook.

Trustees also discussed sign ideas for visibility in the front of the cemetery.

There being no further business, the meeting was adjourned at 12:00pm.

Respectfully Submitted,

Robert J. Yeutter  
Asst. District Manager